



## Camtasia Fundamentals

**Duration** : 2 days

### Course Overview

Camtasia is a popular screen recording and video editing software application that allows users to create professional videos and tutorials. Videos can be imported or captured from the screen, then text and other media can be added. All of which can be enhanced with a range of effects and animations.

A Camtasia project can then be published in various formats, including SCORM compliant e-learning which can be uploaded to a Learning Management System.

This course is designed to cover every aspect of Camtasia, taking the delegate from the very basics of video creation through to adding text, images, audio and other media. To editing and finally publishing in the many output formats available.

Along the way, topics such as quizzes and screen captures are covered. Everything needed to create professional videos and tutorials.

### Prerequisites

No previous Camtasia experience is necessary. Delegates must have a working knowledge of Microsoft supported systems and be comfortable using a PC or laptop.

### Course Content

#### Camtasia overview

What can Camtasia do?  
The Camtasia Interface

#### Camtasia Recorder

Recording settings  
Recording

#### The Canvas and Timeline

Canvas overview  
Resizing the Canvas  
Positioning objects  
Canvas properties  
Timeline overview  
Moving objects in time  
Changing the stacking order  
Creating and using markers

#### Working with videos

Importing and Recording a video  
Editing  
Adjusting the speed  
Working with clips  
Closing time gaps  
Moving and extending frames  
Using Tools and Effects  
Adding visual effects  
Green screen effect

#### Adding other content

Hotspots and Icons  
Titles, callouts and annotations  
Images  
Working with PowerPoint slides

#### Enhancing options

Animations  
Effects

#### Templates

Creating templates  
Editing  
Using

#### Audio

Recording voice narration  
Importing audio  
Editing audio  
Removing background noise  
Audio levelling  
Changing clip speed to synchronize with voice narration  
Audio effects  
Using Speech to Text

#### Other features

Adding open and closed captions  
Adding captions manually  
Add a Table of Contents  
Creating questions  
Adding a survey

#### Output

Sharing and Exporting video  
Producing for YouTube  
Batch production  
Watermark