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## PRINCE2 Practitioner Conversion or Reregistration

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**Course Duration** : 2 days

### Course Overview

This course takes up where the PRINCE2 Foundation course ends and prepares the delegates for the PRINCE2 Practitioner examination, or the re-qualification examination. The primary objective of this course is to prepare delegates for the Practitioner examination.

### Prerequisites

Prior to attending your course, you need to ensure you satisfy the pre-requisites of holding one of the following certifications:

- PRINCE2 Foundation
- Project Management Institute (PMI):
- Project Management Professional (PMP)
- Certified Associate in Project Management (CAPM)
- International Project Management Association (IPMA):
- IPMA Level A (Certified Projects Director)
- IPMA Level B (Certified Senior Project Manager)
- IPMA Level C (Certified Project Manager. E.g. APM PQ)
- IPMA Level D (Certified Project Management Associate - e.g. APMP)

#### ESSENTIAL PREREQUISITES

- Proof of prerequisites **MUST** be produced on the day of the exam to the trainer. Acceptable forms of prerequisite confirmation are as follows:
- A copy of the candidate's examination certificate
- Confirmed entry in the AXELOS Successful Candidate Register. You will need to provide the full SCR number (registration/candidate number located on your certificate).
- Delegates without evidence of the prerequisites will **NOT** be permitted to sit the exam. For any queries on this please email [prereqs@qa.com](mailto:prereqs@qa.com)
- Delegates whose pre-requisite was taken with BCS simply need to inform us of this information prior to the exam event. Evidence will not need to be provided on the day of the exam.
- You will be required to bring along your own copy of the official PRINCE2 manual: Managing successful projects with PRINCE2. You may have received this on your Foundation course. Please ensure you bring the latest version - ISBN 978-0-11-3310593.
- You must bring photographic identification on exam days (passport, driving license or student card) as it is an examination requirement to produce it for the invigilator prior to the exam. Failure to produce a valid form of photographic identification may result in a candidate not being able to sit the exams.

## ADDITIONAL WORK

- Additional work will be required during evenings consisting of consolidation reading, mock examination questions and exercises. This evening work is an integral part of the course and you should expect to spend 2 hours each evening on these activities.
- BCS allow additional time for candidates who have a disability or whose native language differs to that of the examination paper. Full details are provided in the BCS Reasonable Adjustments Policy which is available to view on the BCS website. If you believe you qualify for this then please notify the Exam Administration team on the details below as early as possible. At least two weeks' notice will be required for processing this request. Delegates failing to advise ITTS and provide evidence when requested, may not be allowed the additional support offered via the BCS policy.

## PRE COURSE READING

- You will be provided with pre-course reading prior to attending the course. This pre-reading is interactive eLearning and is expected to take approximately two hours to complete - this is only a guide and you may wish to spend longer on this activity to help you prepare effectively. Your learning starts with this pre-reading, so please ensure you can complete the pre-course activities in full prior to attending.
- Please check that you are able to view your pre-reading correctly by verifying you meet the minimum technical system requirements. Please click here to view these technical requirements. Please also ensure that before you start your pre-reading, you read the terms and conditions in Clause 4.1.

## Objectives

Delegates will be able to :

- Understand the relationships between the roles, management products, principles, themes, techniques and processes
- Apply the principles, themes and processes to a project
- Create and assess management products
- Tailor PRINCE2 effectively to a project within an organisation environment supporting PRINCE2

## Course Content

### Overview

Delivered by fully accredited trainers and industry leading experts with extensive experience of using PRINCE2, the course uses unique multimedia case studies and accelerated learning techniques to ensure that theory is embedded and you feel confident in the practical application of PRINCE2.

The course will cover the following syllabus areas: Overview, Principles and Tailoring PRINCE2 to the Project Environment, Difference between embedding and tailoring PRINCE2

### The 7 PRINCE2 Principles

Continued Business Justification  
Focus on Products  
Manage-by-Stages  
Manage-by-Exception  
Defined Roles and Responsibilities  
Learn from Experience  
Tailor to Suit the Project Environment

### The 7 PRINCE2 Processes

Starting up a Project  
Initiating a Project  
Directing a Project  
Controlling a Stage  
Managing Product Delivery  
Managing a Stage Boundary  
Closing a Project

## The 7 PRINCE2 Themes

Business Case  
Organization  
Quality (including the PRINCE2 Quality Review Technique)  
Risk  
Change  
Progress  
Plans (including the PRINCE2 Product-Based Planning Technique)

## Examination Preparation

In preparation for your PRINCE2 Practitioner exam, you will undertake:  
An explanation of mechanics of the Practitioner exam, including the different styles of question within the 'Objective Test Examination' format  
Examination techniques  
Mock Practitioner questions, using official sample exam papers  
Question and answer session  
Revision of major topics

## Applying PRINCE2 in your own projects

Converting knowledge to action  
Real life application of PRINCE2  
Tailoring  
What's right and wrong  
Solutions

## Accreditations and exams

The PRINCE2 Practitioner examination takes place at 1pm on day three. You must bring photographic identification on exam days (passport, driving license or student card).

8 questions, each worth 10 marks each. Total of 80 marks

'Objective Test Examination' format - a style of complex multiple-choice examination.  
Two-and-a-half-hours

You may use your official PRINCE2 manual: 'Managing Successful Projects with PRINCE2' only  
Candidates require a minimum of 44 marks (55%) to pass

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## Other Courses in this Series

[PRINCE2 Foundation](#)

[PRINCE2 Foundation & Practitioner](#)

## Related Courses

[Project Level 1](#)

[Project Level 2](#)

## What's Included

- Comprehensive course materials, including pre-course reading
- Examination fees