



ChatGPT Essentials

Duration : 1 day

Course Overview

ChatGPT is a revolutionary technology that's reshaping the world of work. Everybody is talking about it, but most people are not using it effectively.

ChatGPT gained 100,000,000 users in less than 60 days but 99% of people don't know how to use it to its full potential.

This course will help you harness the full potential of ChatGPT. It's designed to take you from beginner to expert.

Course Content

Overview

Using ChatGPT on desktop and mobile devices.
Plugins and how to add/use them.
Personalisation and creating bespoke GPTs.
Generating images.

Using ChatGPT

How AI can make you more productive.
What you get out of ChatGPT is only as good as what you put in.
Strengths and weaknesses of ChatGPT.
ChatGPT vs other platforms.
Ethical considerations when using ChatGPT.
Accuracy and misinformation.

Getting ChatGPT to do the heavy lifting

Drafting emails and professional communication.
Using ChatGPT for research.
Using ChatGPT to brainstorm ideas.
Using ChatGPT to solve creative problems.
Best practice for ChatGPT.

Guidelines for using prompts

The better prompts you use, the better results you get
Types of prompts
Guidelines for creating effective prompts
How to make prompts more specific
Using ChatGPT to generate prompts
Evaluating prompt effectiveness

Handling Complex Scenarios:

Strategies for dealing with ambiguous or unclear prompts
Techniques for breaking down complex questions into simpler parts
Tips on guiding ChatGPT through step-by-step instructions

The future

Future developments in ChatGPT.